Air Force Retraining Program
Air Force Retraining Program

• These slides are intended for those Air Force members, currently serving, who are interested in retraining into the following AFSCs:

  • 1C2X1 – CCT (Combat Control)
  • 1C4X1 – TACP (Tactical Air Control Party)
  • 1T0X1 – SERE (Survival, Evasion, Resistance, Escape)
  • 1T2X1 – PJ (Pararescue)
  • 1Z4X1 – SR (Special Reconnaissance)
  • 3E8X1 – EOD (Explosive Ordinance Disposal)
Purpose of Retraining Program *AFI 36-2626*:

- The overall objective of the retraining program is to balance the enlisted career force across all Air Force Specialty Codes (AFSCs) and ensure sustainability of career fields.
- Retraining also provides a means to return disqualified airmen to a productive status.
- The program also allows a limited number of Airmen the opportunity to pursue other career paths within the Air Force.
Air Force Retraining Program

Two Air Force Retraining Programs:

- First-Term Airman (FTA) Retraining Program (Airman Basic - Staff Sergeant)
  - 4 Yr Enlistee Window - 35-43 months
  - 6 Yr Enlistee Window - 59-67 months
  * If you are a SSgt, but have not reenlisted…you are a FTA *

- NCO Retraining Program (NCORP)
  - Phase I=Voluntary / Phase II=Involuntary
    *Have re-enlisted, no longer an FTA*

NOTE: Those wanting to submit a retraining package, please refer to the Classification of Crossflow/Retraining Policy MFR attached to this PDF.
Air Force Retraining Program

ASVAB Scores

If you do not meet the requirements in the AF Enlisted Classification Directory (AFECED)...you should take the Armed Forces Classification Test (AFCT) – Active Duty version of the ASVAB. Contact your base education center for scheduling.
Air Force Retraining Program

- Airmen are approved for FTA retraining via the FTA Board conducted the last duty day of every month.

- Each month the same prioritization is performed: however, there are always new applications each month.

- Applications not selected for approval will remain pending until the next month for a maximum of 3 months, providing retraining in-objectives are available. If no retraining in-objectives are available, pending applications will be disapproved.
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Retraining

Applicable to: Active Duty

Welcome to the Active Duty Enlisted Retraining home page. This page will give active-duty enlisted members critical information about the Career Almanac Reenlistment Reservation System, the Non Commissioned Officer Retraining Program (NCORP), and information on how to submit a retraining package, as well as links to other resources related to retraining.

Tools

- Apply for Retraining
- Retraining Shortfall Requirements List
- Voluntary Retraining Medical Clearance in a Deployed Location
- On-line Retraining Advisory
- Retraining AFSC Advisory Notes
- Air Force Work Interest Navigator
Air Force Retraining Program

Step One - Eligibility
- Are you eligible to retrain?
- Review the automatic Disqualifying Factors located in AFI 36-2604, Airman Retraining Program, Chapter 4 and review retrainability requirements in Table 4.1.

Step Two - Online myPers Retraining Advisory and Retraining Advisory Notes
Review Online myPers Retraining Advisory and Retraining Advisory Notes to identify Air Force Specialty Codes (AFSC) you may be interested in. It provides specific guidelines and special or unique requirements for each AFSC. Review the advisory notes for both retraining IN and OUT AFSCs prior to submitting an application. Applicant must check these notes closely to avoid delays in the application process. Applying for retraining in AFSCs for which there are no quotas on the retraining advisory does not result in a new quota being added to the advisory.

OBU IN: AFSCs where the AF has determined shortages exists.
- Airmen use these AFSCs to determine their preferences when applying for retraining

OBU OUT: AFSCs the AF determined are sufficiently robust to allow Airman to retrain into other AFSCs
- Your CAFSC MUST be listed and have available quotas

Exception: Does not apply to the First Term Airman (FTA) Retraining Program.

Step Three - Air Force Enlisted Classification Directory
Review Air Force Enlisted Classification Directory for the description and entry requirements of the desired AFSC (Section E) prior to applying for retraining. Note: To be eligible for retraining you must meet the minimum Mechanical, Administrative, General, or Electronic (NAEG) aptitude scores, derived from the ASVAB, for the desired AFSC(s) listed in Attachment 4.

Step Four - Apply for Retraining
If you have reviewed and understand the eligibility requirements, select the "Request for Retraining" link below to initiate your retraining request. NOTE: The system will notify your commander that you have submitted an application and give your commander instructions on how to report any changes that might render you ineligible to retrain. The myPers - Total Force Service Center will submit your completed application to the Air Force Personnel Center Retraining Office for final decision and you will be notified on the results of your application.

- Request for Retraining

If you require assistance or do not understand the available options, please Email Us.
### Air Force Retraining Program

This is the date of the update you are reviewing.

Ensure you are looking at the right column for your purpose.

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#### Retraining Advisory

**Instructions:** The listing below displays the current retraining "IN" and retraining "OUT" quotas. First Term Airmen (FTA) who desire to apply for retraining and are in their eligibility window will look at the available quotas in the "FTA" columns. All other members must use the column with their grade or if selected for promotion, their projected grade.

A brief explanation of each column will be displayed as you mouse-over the column headings. Please refer to the Air Force Enlisted Classifications Directory (AFECID) for AFSC description within the myPers search engine. Please click on the Advisory Notes link below to see a list of all advisory notes and a description of the code.

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Click on the note number and it will tell you what it is or at the bottom of the sheet you can look at all of the notes on a separate page.
Click on this to get the full listing of notes that are listed in the Advisory Notes column.

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Best Advice for those retraining….DO YOUR RESEARCH!

Before retraining, review:  http://oa.aetc.af.mil
Occupational Analysis Division

Breaks down each AFSC with the following info:
Job Satisfaction, Retention, Training, Home station vs. deployment, etc.

Another Option is to talk with an Airman currently doing the job!

*If you are accepted to retrain ENSURE you make monthly entries into your myPers retraining application. If you fail to do so your case could be closed and your opportunity could be LOST!*